

Quick Guide to Scoocs

How to Get Started in our Online Platform











Check-in to Scoocs!

Scoocs is an online events platform where you can easily create and manage engaging and immersive online event experiences.

For the best conference experience:

- Use Google Chrome Browser
- Disable **firewalls**
- Allow website cookies

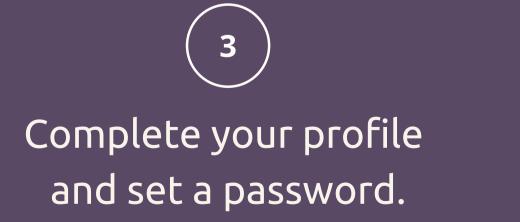




Go to the check-in page here: <u>http://inchainge.scoocs.co/checkin</u>



Enter your e-mail that you used to register to check-in.



NOW I AM IN, WHAT NOW?

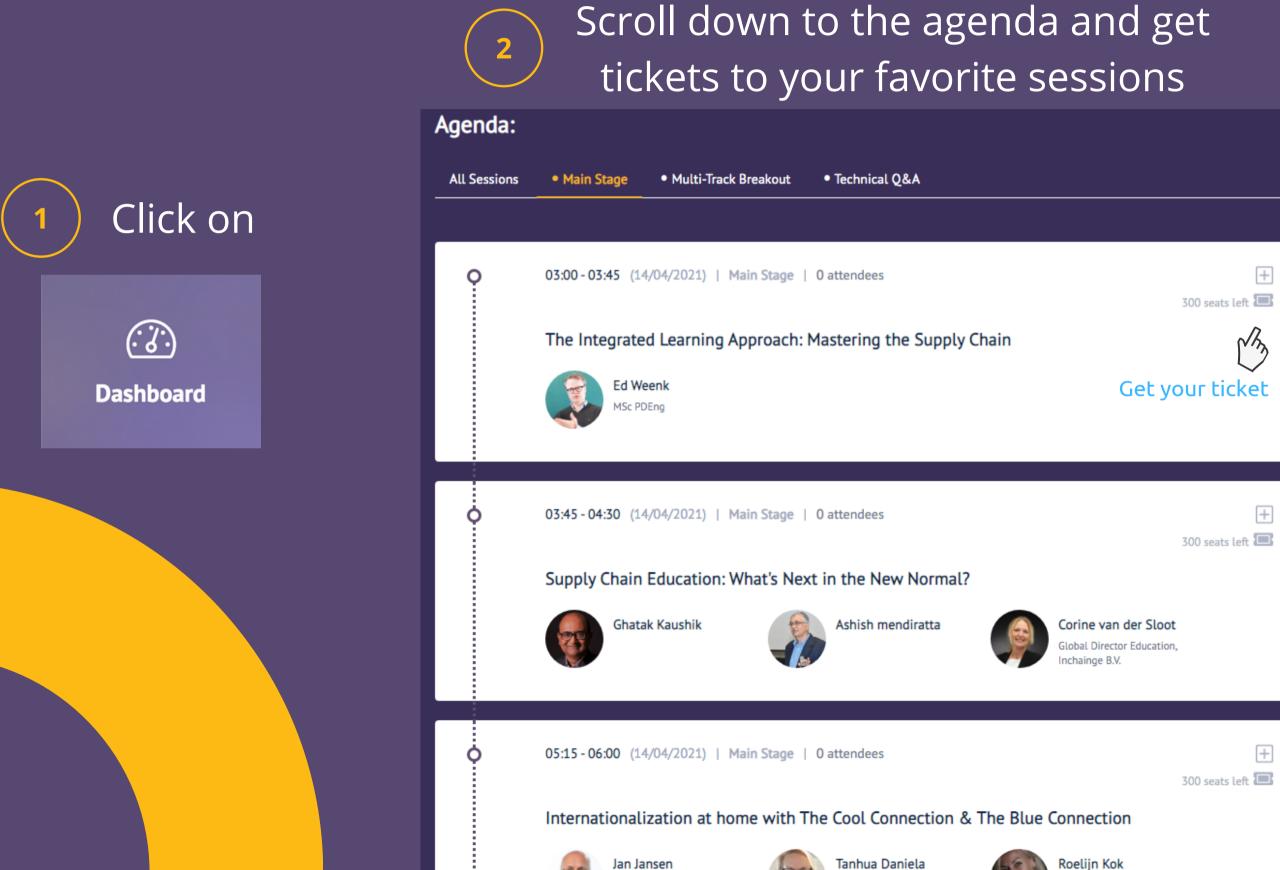
EXPLORE

- is what.
- the platform

Once inside, take a couple of minutes to explore. Watch the introduction video and follow the wizard to understand what

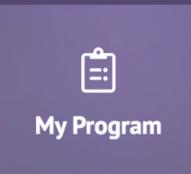
The Wizard = Tutorial when you login for the first time to

CREATE YOUR OWN PROGRAM



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MATCH ROULETTE

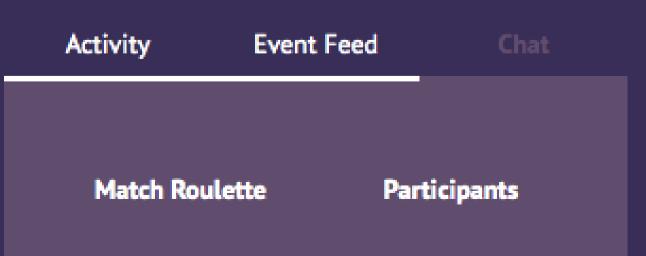
Feeling adventurous? Let us match you with another random participant that also wants to be randomly matched.

Please note that if you are alone in a room it might be because no one has clicked the Match Roulette. Wait a few minutes and try again or encourage others to join!

CONNECT 1-ON-1 Find the "Chat" and skim through the participant list. Start engaging with fellow participants and speakers.



Wednesday, 14 April 2021





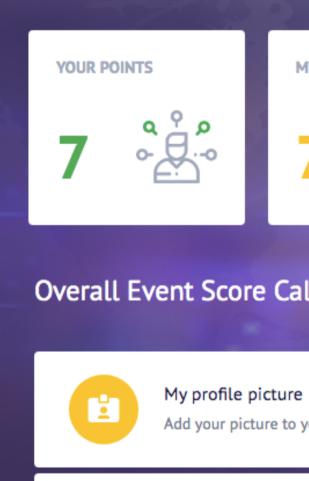
ENGAGEMENT BOARD

Receive points for **each action** performed on the platform:

- Complete your profile
- Attend sessions
- Try out the match roulette
- Visit a booth
- Giving likes and ratings
- Comment & questions

The most engaged attendees will be rewarded!

Engagement Boa





Social media Add social media ha



My profile description to



Attend a session Attend a session. Ge

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	ATTENDANCE	FEEDBACK
lculation		POINTS
your Profile page.		5
ndles to your Profile page. Get 2 points per handle.		2
your Profile page.		3
		2

VISIT OUR VIRTUAL BOOTH

Click on

Virtual Booths

2



Click on "Learn more about the Integrated Learning Approach" Banner to access **3D Booth**

Meet our Education Team during Inchainge Connect



CORINE VAN DER SLOOT

Global Director Education English, Dutch, German, French



KIRILL CHELOMBITKO

Education Advisor English, Mandarin, Russian



MARIANA LEIVA

Education Advisor English and Spanish



NINA BLIAH-GIL

Education Advisor English and French



WOUTER NALIS

Education Advisor English, Dutch, German



HERMAN LAI

Education Advisor English and Mandarin



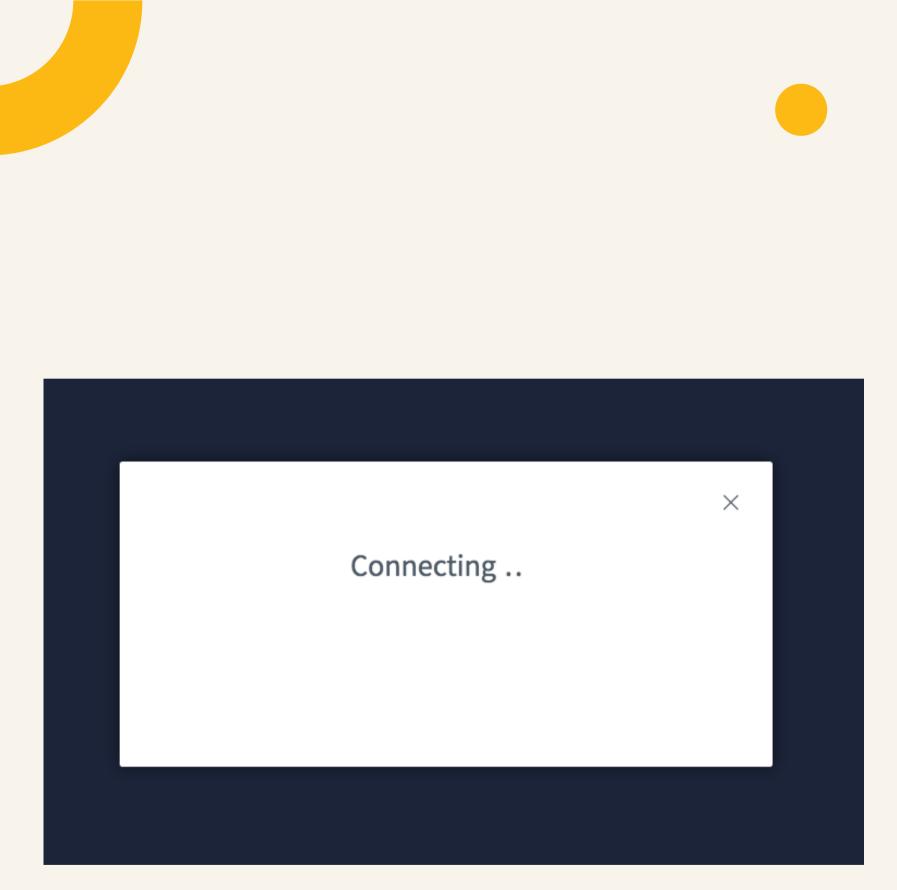




In a session, please make sure to press the audio icon to enable computer audio

> The icon needs to become **blue** for it to work

TECHNICAL FAQ



If this appears when entering a session, please wait and do not close!

If you close it, the session will not load

TECHNICAL FAQ

URL

F FB

Connection is secure

Your information (for example, passwords or credit card numbers) is private when it is sent to this site. Learn more



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In a session, please make sure to allow your camera and microphone

TECHNICAL FAQ

You can find the settings in the lock icon next to the URL section





If you encounter any issues **prior the conference**, please do not hesitate to reach out to our helpdesk: info@inchainge.com



If you encounter any issues **during the conference**:

- Click on "Technical Helpline" session in the agenda for a direct answer to your question(s)
- Go to participants and contact **Scoocs tech support**
- Click on help to email: info@inchainge.com

